



Your Partner to Success !

For The First Time in Afghanistan !



ABCD Consultants offers

Advanced Certificate in **HRM**

Introduction

This Program is designed to help human resource professionals develop the knowledge, methods, and skills necessary to meet the challenges of today's changing workplace and workforce. With topics arranged by top HR professionals, the certificate prepares you to be your organization's internal consultant and strategic business partner.

Who Should Attend ?

If you are a current HR professional or wish to enter the field, this course offers skills you can use immediately; adds to your knowledge of current HR practices; teaches you how to manage and engage an increasingly diverse workforce; and helps you understand how business, social, regulatory, and technical issues influence the work of HR professionals. Whether you want to advance in your HR career or move in a new direction, this program prepares you to lead the strategic deployment of human capital in today's corporations, government agencies, nonprofit organizations, and small businesses.

In this course you will learn about

- Introduction to Strategic Human Resources Management
- Job Analysis, HR Planning and Recruiting
- Effective Techniques for Employee Testing, Selection and Interviewing
- Performance Management and Importance of Training and Developing
- Effective Careers Management
- Establishing Strategic Pay Plans and How to Pay for Performance
- Managing Benefits and Services
- Setting a Salary Scale and Payment Mechanisms
- Significance of Ethics, Justice and Fair Treatment in HR Management
- Maintaining healthy labor relations
- Importance of Safety measures
- Managing Global Human Resources

And Much More ...

Full and
Partial scholarships
and a study trip to Dubai !

Applicants can avail full or partial scholarships on the course fee by performing well in the entrance test.

At the end of the program Successful trainees will be taken to a three day study trip to **Dubai, UAE.**

Starting in March 2011

Course Duration:

9 Months

Course Fee:

USD 2000/- only!

For more information

Street Address:

ABCD Consultants Training Center

House No 396, Street 8, Taimany - Kabul, Afghanistan

Phone:

+93-796-66-11-22

+93-789-65-15-90

Email:

sales@abcd.af

Web:

**www.karyabee.com/
trainings**